## September 30 Agenda and Notes

Present: Charlie Gerke, Matt Mitchell, Mark Meier, Chad Busarow, Cerissa Harper, Ken Berger, Jennifer Lynn, Jessica Harper

No agenda was published for this meeting, but we discussed the following:

- 1. Canvas Studio training has been set for 10.14 from 2:30-3:30 p.m.
- 2. Teacher device survey components The group discussed how to set up the survey to find out what teachers need to deliver online instruction effectively, especially if the instruction is not being delivered from school. Components to be included in the survey include built in cameras, touch screens, CD-ROM's, pens, ports, docking stations, keyboard and screen size.
- 3. Password activation for personal devices The Tech crew has established internal Wi-Fi networks for students and staff using their personal devices. They common password for each network was activated at 3 p.m. on 9.25.2020.
- 4. Single sign-on The Tech crew reported that they are looking into the possibility of using "Clever", a management tool that would allow for a single sign-on (SSO) for a variety of programs. This would mean that student logging into Canvas using their MSD credentials would automatically be logged into other instructional platforms as long as those fall under the Clever "umbrella".
- 5. Parent perspective Parents in the group stated that they has spent a lot of time during the 1<sup>st</sup> week or so of instruction just working through tech issues, although a lot of that was due to their own home network issues. Cerissa reported that Craig Allen had sent a survey to all the parents of online only students and that she was appreciative of this early effort to get parent feedback. There was concern expressed among the group that online only and perhaps some hybrid students will be behind other students if they rejoin live instruction at the start of the 2<sup>nd</sup> semester due to technical issues and other factors affecting the online learning process.
- 6. Next meeting will be held at 1 p.m. October 21 via Teams.